

# Denali Orthopedic Surgery, P.C.

## Patient Registration Packet

### Patient Information

Name: \_\_\_\_\_ Birthplace: \_\_\_\_\_  
First MI Last

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_\_) \_\_\_\_\_ Message/Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Social Security Number: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender (please circle): Female Male

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Marital Status (please circle): Single Married Divorced Widowed

Spouse Name: \_\_\_\_\_ Spouse Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Employer Information

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Emergency Contact Information

Primary Contact: \_\_\_\_\_ Phone/Cell:(\_\_\_\_) \_\_\_\_\_ Relationship: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_ Phone/Cell:(\_\_\_\_) \_\_\_\_\_ Relationship: \_\_\_\_\_

### How Did You Hear About Us?

- Family or Friend  Referral: \_\_\_\_\_
- Phone Book  Other: \_\_\_\_\_

### Minor Patients (Under Age 18)

The parent or guardian accompanying the minor to the office is responsible for any charges incurred and any payments due at the time of service. For unaccompanied minors, non-emergency treatment will be denied unless prior arrangements for treatment have been made. In the case of multiple guardians (divorce or separation) the financial responsibility becomes that of the guardian who accompanies the patient to their appointment. If insurance coverage is under a guardian not present at the time of service, the information pertaining to that coverage (address, SSN, ID# and group number) is required to bill the insurance. **We WILL NOT bill anyone who is absent at the time of service.**

Parent or Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address (if different than above) \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone (if different from above): (\_\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Social Security Number: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Employer: \_\_\_\_\_ Employer Phone:(\_\_\_\_) \_\_\_\_\_

Other Parent or Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address (if different than above) \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone (if different from above): (\_\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Social Security Number: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Employer: \_\_\_\_\_ Employer Phone:(\_\_\_\_) \_\_\_\_\_

**Insurance/Billing Information**

Will this visit be covered under Workers Compensation or Motor Vehicle/Liability Insurance?  YES  NO  
Do you have Insurance?  YES  NO

If YES, please complete insurance information below:

**Primary Insurance Company:** \_\_\_\_\_ ID# \_\_\_\_\_ Group# \_\_\_\_\_  
Insured Name: \_\_\_\_\_ SSN: \_\_\_\_\_ DOB \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_ Employer: \_\_\_\_\_  
Insurance Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Insurance Phone Number: \_\_\_\_\_

**Secondary Insurance Company:** \_\_\_\_\_ ID# \_\_\_\_\_ Group# \_\_\_\_\_  
Insured Name: \_\_\_\_\_ SSN: \_\_\_\_\_ DOB \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_ Employer: \_\_\_\_\_  
Insurance Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Insurance Phone Number: \_\_\_\_\_

**Authorizations (HIPAA law makes it illegal for information to be released without the Patient's written authorization.)**

I authorize Denali Orthopedic Surgery, P.C. to discuss billing/medical information with the individual below:

Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

I authorize the below individual to be present in the exam room while I am being treated and care is discussed:

Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

I authorize Denali Orthopedic Surgery, P.C. to release medical information to my child's school nurse at:

\_\_\_\_\_  
Name of School (Minors Only)

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

If signed by someone other than the patient, please state relationship: \_\_\_\_\_

**Notice of Billing / Collection Policy / Consent for Treatment / Privacy Practices**

I have been provided a copy of Denali Orthopedic Surgery's financial policy which outlines their billing/collection procedures. I authorize all proceeds from insurance to be assigned to this office where applicable. I confirm that the information I have provided is true to the best of my knowledge. Additionally, I authorize treatment of the named patient contained in this registration packet.

With my consent, Denali Orthopedic Surgery, P.C. may share my health information for treatment, billing, and healthcare operations. I have been given a copy of the practice's Notice of Privacy Practices that describes how my health information is used and shared. I understand that Denali Orthopedic Surgery, P.C. has the right to change this notice at any time. I may obtain a current copy by contacting the office, or the Privacy Officer/Practice Manager. I may revoke my consent in writing except to the extent Denali Orthopedic Surgery has already made disclosures relying upon my prior consent.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

If signed by someone other than the patient, please state relationship: \_\_\_\_\_